

Coach for School Improvement

Privacy Policy

This document outlines how Coach for School Improvement uses and protects any information you provide when you use our website, coachforschoolimprovement.co.uk. We may update this document from time to time, you can always visit the Privacy Policy link to download the most up-to-date version

Cookies

Coach for School improvement uses cookies on our website. These are small files stored on your computer that allow us to track visitors to the site, as well as keep registered users logged in. We cannot deactivate cookies on a per-user basis, and you will not be able to use the website as a registered user if you deactivate cookies.

Google Analytics

We use Google Analytics on the site, which sets a tracking cookie. We do not use this information to personally identify users, but to see which pages are popular on the site and track general site usage.

We also use FontAwesome web fonts on the site, which set a google analytics cookie to distinguish users downloading FontAwesome fonts.

Wordpress

The website is built on Wordpress, and registered users will have a cookie set to keep them logged in to use the members' only content of the website.

You can clear your cookies at any time by deleting your browser cache. This will also log you out of our website.

Security

SSL

The website has an SSL certificate certified with Let's Encrypt. This encrypts all information sent via your browser to our site, preventing it being intercepted en route. This allows you to fill in and submit forms without third-parties intercepting your data.

Site Security

The website is automatically updated and all reasonable measure are taken to ensure the site is secure and personal information is kept safe.

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Your Data

When you register to use the site, we collect various information about you through an online form.

This includes (but is not limited to) your name, your place of work, your contact information such as email or address, as well as an online questionnaire to gauge your experience with coaching.

This information is only used by Coach for School Improvement to allow you to use the website, create a user account for you and to assign you to a coaching stage.

As you progress through the Coaching Stages, you will mark various items as completed. A record of what sections you have completed will be kept in your user profile, to allow us to monitor your progress and assign you to the next stage when you are ready.

At no point will the information gathered by the website be shared with a third party, or used for any purpose other than guiding you through the coaching programme.

Requesting Coaching

When you request coaching, an email will be sent to anyone who has offered coaching that includes your name and email address.

This is the only time your information will be shared, and it will only be done if you complete the "Request Coaching" form.

You will be allowed to request coaching once per month.

It is important that you only request coaching if you are happy for your email address to be shared with others.

We recommend always using your work email address, if you have one.

Offering Coaching

If you mark in your user profile that you are prepared to offer coaching, we will store this preference in your personal user profile. You can change your mind at any time. If you offer coaching, you are opting in to receive website-generated requests from users who want coaching. You will be blind-copied into these emails, so you will never see other users' email addresses and they will not see yours.

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The email you receive will contain the name and email address for the person who wants to receive coaching. To unsubscribe from these notifications, just uncheck “Offer Coaching” in the “Coaching – Where Am I” section.

Coaching with others

Part of the coaching process involves coaching others and being coached by others. You can use the Coaching – Where am I? section to offer coaching or to request coaching.

Coach for School Improvement facilitates the communication between individuals who are in either position.

It is up to individuals to decide how they want to carry out coaching, but we recommend an online communications platform for convenience.

Coach for School Improvement has no control over any communication that happens outside of coachforschoolimprovement.co.uk

It is important that you only request coaching if you are happy for your email address to be shared with others.

We recommend always using your work email address, if you have one.

Thinkpieces

The website has discussion forums called Thinkpieces, where you are encouraged to leave your thoughts or comments about a topic.

Only your initials will be shown next to your comment.

Coach for School Improvement will not tolerate any comments that discriminate against someone based on race, gender, sexuality or disability.

Any comments that are non-constructive, offensive or designed to antagonise or offend others will be deleted, and you may have your membership revoked without refund.

You can report any comments you think breach these guidelines by emailing info@coachforschoolimprovement.co.uk